



Year 12 CAFS Assessment Task



Task 1: Research Methodology

Subject:	Community and Family Studies
Year:	12
Task:	1
Due Date:	Week 10, Term 4 – Wednesday 18 th December 2019
Mark:	50
Weighting:	20%
Assessment Mode:	Independent Research Project (IRP)

Outcomes

- H2.2** - evaluates strategies to contribute to positive relationships and the wellbeing of individuals, groups, families and communities
- H4.1** - Justifies and applies appropriate research methodologies
- H4.2** – Communicates ideas, debates issues and justifies opinions
- H7.1** – Appreciates differences among individuals, groups and families within communities and values their contributions to society
- H7.4** - Values the place of management in coping with a variety of role expectations

Submission / Late Policy

Students are expected to submit their assessment tasks during the period the class meets on the due date. Students submitting assessment tasks at the staff room should only submit these tasks to their teacher or a nominated representative from the faculty. If the task is collected by anyone else the student **MUST** ask for a signed submission receipt.

Year 11-12 students will receive a zero for failing to submit their assessment task by the due date unless they have a doctor's certificate stating the nature of their absence. This is in line with NESA's ACE manual.

If you are absent on the due date you must submit the assessment task with a doctor's certificate on the first day that you return to school, whether you have the class or not. Failure to supply a doctor's certificate may result in a zero being awarded for the task.

A.L.A.R.M - "A Learning and Responding Matrix" for PDHPE

When writing a response aim to include the following, relevant information for the key word specific to your question:

NAME AND DEFINE	DESCRIBE	EXPLAIN	ANALYSE CRITICALLY ANALYSE	EVALUATE
				How well does it do it?
			What does it lead to? Who can it help/ affect?	What does it lead to? Who can it help/affect?
		How does it do it?	How does it do it?	How does it do it?
	What does it do?	What does it do?	What does it do?	What does it do?
What is it?	What is it?	What is it?	What is it?	What is it?
These can also be explained as:				
<ul style="list-style-type: none"> ✓ POINT INTRODUCE ✓ IDENTIFY 	<ul style="list-style-type: none"> ✓ ELABORATE ✓ DESCRIBE 	<ul style="list-style-type: none"> ✓ PROVIDE ✓ EXAMPLES EXPLAIN ✓ DISCUSS 	<ul style="list-style-type: none"> ✓ ANALYSE ✓ POSITIVE AND NEGATIVE APPLICATIONS 	<ul style="list-style-type: none"> ✓ LINK BACK TO QUESTION ✓ CONCLUDE ✓ MAKING JUDGEMENT ✓ SHOWING AN APPRECIATION ✓ EVALUATE

Task Description:

Students are required to complete an Independent Research Project (IRP) while studying the module of research methodology. The focus of the project should be related to one or more of the following topics:

- Individuals
- Groups
- Families
- Communities
- Resource Management

- **The diary 5 % (refer to appendix 2 & 3 for samples)**
 - ↳ A record of ongoing process
 - ↳ A record of values, attitudes and feelings
 - ↳ An honest reflection on problems encountered and their solutions
 - ↳ Recording of conversations, contacts, readings and sources of secondary data
 - ↳ Reflects a proposed timeline

- **The completed product or report 15%**
 - ↳ Is independent, the student's own work
 - ↳ Is research based
 - ↳ Reflects time and commitment allocated in the overall context of the course

Stages in the development of the Independent Research Project:

- Determine an area of interest
- Develop a focus question or hypothesis
- Select appropriate research methodology
- Prepare a project plan indicating sequence/timeframe for task completion
- Collecting and recording data
- Analyse and interpret data
- Constructing a bibliography and appendix
- Evaluation of process, commenting on experience from research process and forming suggestions for further research
- Prepare final report

Note:

The IRP must be submitted no later than 2.45pm on Wednesday 19th December, 2018. It must be receipted by Mrs Elford, Ms Graham or Ms Maxwell upon submission.

The IRP is not to be sent via email or on a USB to your teacher. It will not be accepted in this form.

Additional notes:

MARKING/ASSESSMENT CRITERIA: Use the criteria below as a checklist to ensure all areas have been covered throughout the report writing stage and to enable you to closely monitor your progress throughout the term.

Presentation of Task	Mark/Value	Date Achieved
Total 20%		
Project Diary	5	
<ul style="list-style-type: none"> ▪ Clearly comments on research process and feelings involved in completing the IRP ▪ Record of thoughts with regular dated entries ▪ Evidence of questionnaires and interview ▪ Problems encountered and possible solutions ▪ Suggest ways to improve for next time 		<p>Teacher to check diary each week to monitor progress.</p> <p>Final Due - Term 4, Week 10, 19th December, 2018</p>
Report Section		
The report should be presented clearly, in a logical sequence and with the following components:		
Title Page	2	
<ul style="list-style-type: none"> ▪ Developed a title page focusing on the topic of report ▪ Added interesting pictures to capture the attention of the reader ▪ Included name, class, date due and teacher 		<p>Final Due - Term 4, Week 10, 19th December, 2018</p>
Contents	2	
<ul style="list-style-type: none"> ▪ All pages listing items in report ▪ Written in sections ▪ Pages numbered 		<p>Final Due - Term 4, Week 10, 19th December, 2018</p>
Acknowledgements	2	
<ul style="list-style-type: none"> ▪ Noted all people who participated in research ▪ Gained permission to note names in report ▪ Included an explanation of what they assisted with ▪ Included a description on how the person or people assisted 		<p>Final Due - Term 4, Week 10, 19th December, 2018</p>
Abstract (½ - 1 page)	3	
<ul style="list-style-type: none"> ▪ Outlined the topic, aim and purpose of the research ▪ Provided summary of report (methodologies, sources of data) ▪ Presented findings of research (major findings and conclusion) 		<p>Final Due - Term 4, Week 10, 19th December, 2018</p>
Body of the Report		
Introduction (1 page)	4	
<ul style="list-style-type: none"> ▪ Described the topic ▪ Outlined the background to selection of topic (why it was chosen) ▪ Highlighted the research question/hypothesis (what the researcher expects to find out) ▪ Explain how it is related to CAFS 		<p>Final Due - Term 4, Week 10, 19th December, 2018</p>
Literature Review	5	
<ul style="list-style-type: none"> ▪ Summary of existing data that is relevant to the topic (at least 5) ▪ Complete a resource scaffold for each (see appendix 1) for all five which includes <ul style="list-style-type: none"> ↳ Positive and negative aspects of each of each 		<p>Final Due - Term 4, Week 10, 19th</p>

<ul style="list-style-type: none"> ↳ Analysis of secondary resources ↳ Relevance of literature checked ↳ Relevant quotes/statistics to support research 		December, 2018
Methodologies (1-2 pages)		
<ul style="list-style-type: none"> ▪ Description of the types of methods used to collect data (clearly outlines sampling and amount surveyed). You need to describe all methods even if you didn't use them and explain why you didn't use them – WHO, WHAT, WHERE AND WHY ▪ Sequence steps followed to collect data (provides the reader with the complete picture of the process undertaken) 	5	Final Due - Term 4, Week 10, 19th December, 2018
Results (4 pages max)		
<ul style="list-style-type: none"> ▪ Presented primary data collected in graphs, tables, charts ▪ Descriptions of each – not an analysis ▪ Use of appropriate graphs 	5	Final Due - Term 4, Week 10, 19th December, 2018
Analysis and Discussion (1 ½ - 2 page)		
<ul style="list-style-type: none"> ▪ Results interpreted both for and against the hypothesis (why the results came out the way they did) ▪ Discussion of results (links primary to secondary research) ▪ Shows the relationship between the data and the hypothesis/questions) what does your data tell in relation to your question/hypothesis (trends/patterns) and the impact ▪ Express opinions of research 	8	Final Due - Term 4, Week 10, 19th December, 2018
Summary and Conclusion (1 page min)		
<ul style="list-style-type: none"> ▪ Summary of the findings (no new information) ▪ Conclusions drawn from the research with problems encountered with ways to improve for next time (recommendations for future research) ▪ Outcome of the investigation stated (an answer to the hypothesis/question) 	3	Final Due - Term 4, Week 10, 19th December, 2018
End of Body of Report		
Bibliography/ Referencing		
<ul style="list-style-type: none"> ▪ All references cited in alphabetical order ▪ Listed all components of Harvard Referencing ▪ In text referencing 	3	Final Due - Term 4, Week 10, 19th December, 2018
Appendix		
<ul style="list-style-type: none"> ▪ Included all items referred to in research, even those that are not necessarily used in the report ▪ Interview and personal communication transcripts included ▪ Interview, survey, questionnaire added ▪ All source clearly labelled, easy to refer to throughout IRP 	3	Final Due - Term 4, Week 10, 19th December, 2018
TOTAL /50:	50	
Report Section	/15	
Diary	/5	
IRP TOTAL	/20	

Appendix 1: Literature Review Scaffold

Title of the Article:
Date (day, month, year):
Author:
Source:
Publisher/place of publishing:
Summary of information and page numbers (key points):
Relevance to research topic:
Positive and negative aspects:
Relevant quotes/statistics to support research: (with correct referencing)

Appendix 2: Sample Diary Template 1

Date	Action	Resources	Summary	Effectiveness
27/11/18	<ul style="list-style-type: none"> ▪ Brainstormed all areas of interest for research ▪ Mind mapped my thoughts (could provide copy of the mind map) 	<ul style="list-style-type: none"> ▪ All previous notes on focus topics ▪ Looked at past students topics ▪ Looked on the internet at various websites to find info on topics on interest (list web sites and info gained) ▪ Discussed topics with teacher and other students 	<ul style="list-style-type: none"> ▪ I have chosen the topics of families and communities ▪ There seemed to be a lot of research in this area and it's an area I would like to explore 	<ul style="list-style-type: none"> ▪ This was a worthwhile experience, I am fairly certain that I have chosen my focus topic for researching ▪ The brainstorming and discussion was a worthwhile process

Appendix 3: Sample Diary Template 2

Week 1

Date	Activity (e.g. interviews, phone calls, library research)	Notes (include positive and/or negative experiences or challenges you faced completing each activity)	Recommendations